



Signature Limousine Services Corp.  
DBA/Chicago Signature Limo

[\(312\) 890-8332](tel:(312)890-8332) | [contact@chicagosignaturelimo.com](mailto:contact@chicagosignaturelimo.com) | [www.ChicagoSignatureLimo.com](http://www.ChicagoSignatureLimo.com)

**CORPORATE CREDIT APPLICATION**

Legal Business Name \_\_\_\_\_

Business Address \_\_\_\_\_

City State Zip Code \_\_\_\_\_

President's Name \_\_\_\_\_

Business Phone \_\_\_\_\_

Business Fax \_\_\_\_\_

**People allowed to place transportation reservations**

Authorized Caller 1 \_\_\_\_\_

Authorized Caller 2 \_\_\_\_\_

Authorized Caller 3 \_\_\_\_\_

Authorized Caller 4 \_\_\_\_\_

**Terms of this contract between CHICAGO SIGNATURE LIMO and company named above**

*Customer will be issued an Account Number that must be given at the time of ordering a limousine. If no account number was specified, a payment will be expected from the customer that uses the service. Billing will be set up for every week, 15 days or monthly by **CHICAGO SIGNATURE LIMO** upon approval of this application. The client will receive, via e-mail the invoice and will need to be approved for payment by sending via e-mail authorization for payout on the invoice. Payment is due upon receipt of the invoice. If payment is not received by the due date, a 5% late fee will be added to your account for next billing period. If payment of the full amount due is not received during the second billing period, the full amount will be charged to your account.*

**CHICAGO SIGNATURE LIMO** agrees to provide prompt service for the agreed upon price, based on customer's specifications regarding pick up time, pick up address and destination. A grace wait time for airport domestic arrival is 30 minutes after landing and 45 minutes after landing at the international airport. There is a 15-minute grace period for regular appointment pickups (no airport). After the grace period has elapsed, there



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is a charge of \$15.00 for every 15 minutes on sedans, \$25 for luxury sedans and vans and \$30 for stretch limos and \$50 for stretch SUV limo. Busses will be \$75 every 15 min.

For **ANY CANCELLATION** of any reservations, we need a minimum of 4 hours advanced notice; otherwise the account will be charged for the full amount of the trip. A 20% automatic gratuity is added to each charge.

A premium rate of \$25.00 applies to the pick-ups between 11:00 pm - 6:00 am.  
Any "No Show" (i.e. reservation not cancelled properly) will be charged to the account with 20% gratuity.

In complete agreement and accord, I accept this agreement personally and as an officer of the company named above. I guarantee and as an officer of the company named above all invoices tendered under this agreement.

\_\_\_\_\_  
Authorized Signature, Title

\_\_\_\_\_  
Print Name:

\_\_\_\_\_  
Date:

**Credit Card Information:**

Credit Card type: (check one)  Visa  American Express  Diners Club  
 Discover  Check \*

Credit Card #: \_\_\_\_\_

Expiration Date: \_\_\_ / \_\_\_ / \_\_\_ CVV#: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

Credit Card Holder's Name: \_\_\_\_\_

Signature: \_\_\_\_\_

\*If a credit Card is not to be provided, please deliver a Signed and Voided check made out to Signature Limousine Services. If you choose to open a corporate account, this contract includes an understanding and acceptance of our service charges.

**Thank you for choosing CHICAGO SIGNATURE LIMO**  
**Please complete, sign and e-mail to**  
[contact@chicagosignaturelimo.com](mailto:contact@chicagosignaturelimo.com)